



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Investigator II, MS08 (WIC Program Monitoring and Compliance Support)

About the Position: The Mississippi State Department of Health WIC Program is seeking to fill one (1) Investigator II position. The Investigator II position will work with the WIC Program as a Vendor Monitoring and Compliance Support Analyst. This position is accountable for activities related to eWIC vendors, including retail grocery stores and pharmacies. Activities include but are not limited to performing vendor spot checks, follow-ups, documenting vendor related issues appropriately, investigating participant complaints, and providing technical assistance and support to eWIC vendors.

Salary Range: \$33,600.00 - \$45,864.00/yearly

Schedule: 40 hours/week

Location(s): Forrest County, MS

Preferred Qualifications: Typically requires a Bachelor's Degree and 2-4 years of investigative experience in one or all of the following areas; fraud, asset protection or inventory controls. Must have excellent computer skills, including intermediate or advanced knowledge of Microsoft Word, Excel, PowerPoint, Publisher, Teams, and Zoom. Must have excellent written and verbal communication skills, exceptional time management and customer services skills, able to multitask, adapt to situations quickly and effectively and be a team player. Must have reliable transportation and the ability to travel up to 75% of the time.

How to Apply: Interested applicants should submit: 1.) *State of Mississippi Employment Application* (<http://www.mspb.ms.gov/media/6595/application%20word%20template.pdf>) and 2.) Resume to: Eric White at eric.white@msdh.ms.gov. Incomplete or late submissions will not be considered.

To learn more about the Mississippi State Department of Health, please visit our website @ <http://www.msdh.ms.gov/>.

MSDH is an Equal Opportunity Employer